



Wylie ISD COVID Response Matrix: A District & Campus Guide



Campus risk level would **increase** when **two of the three** indicators are met. Risk levels would **decrease** when **all three** indicators from a lower level are met.

	TOTAL ABSENCES Student absences per day based on On Campus population only. Over a 5-day average.	TOTAL QUARANTINES & ISOLATIONS Positive case isolations and exposure quarantines. Over a 5-day average.	STAFFING Classes without teacher or substitute available, resulting in combining class units
LEVEL RED severe	15%	>20%	inability to cover all classrooms without combining units
LEVEL ORANGE significant	10-15%	15-20%	<67% sub fill rate and requires district assistance to cover classes
LEVEL YELLOW moderate	5-10%	10-15%	<67% sub fill rate but can use campus staff to cover
LEVEL GREEN minimal	<5%	<10%	>67% sub fill rate but can use campus staff to cover

RISK ↑

DEFINITIONS

Quarantine

when one has had a first contact exposure, identified through self-reporting or contact tracing, district policy is that a 14-day quarantine period must occur prior to returning to campus. During quarantine, staff and students may participate remotely, if feeling well enough.

Isolation

when one has received a positive COVID-19 test, district policy requires a 10-day period of isolation. Once all requirements have been met, the student or staff member may return to campus. Participation through remote teaching and learning is allowed if they are feeling well enough.

Positive Case

lab- or doctor-confirmed diagnosis of COVID-19

On Campus

students reporting to the physical campus for instruction

Remote

students reporting for instruction through digital, either asynchronous or synchronous, learning



LEVEL GREEN

Minimal COVID-19 Impact on Schools
Focus: Exercise caution.

Learning Modes	Continue to offer remote and on campus options, as required by TEA. See district website for more information regarding On Campus & Remote instruction.
Operations & Custodial	<ul style="list-style-type: none">• Ensure that there are sufficient amounts of hand sanitizer, tissues, PPE, and cleaning supplies on each campus and classroom.• Nightly cleaning, disinfection, and rotational electrostatic misting of classrooms and campus shared areas.• Frequent disinfection of high-touch surfaces including, but not limited to, door knobs, light switches, keyboards, mice, etc.
Campus Operations	<ul style="list-style-type: none">• Promotion of social distancing through announcements and posters.• Promotion of hand hygiene through announcements and posters.• Provide age-appropriate classroom demonstrations for respiratory etiquette and hand hygiene practices• Be proactive in reporting low cleaning and hygiene supplies and PPE.• Create schedules and procedures that support social distancing and minimal times of gathering.• No assemblies or celebrations that require students and staff to gather in one area with the inability to social distance.
Health & Safety	<ul style="list-style-type: none">• Students and staff self-monitor for symptoms and complete digital, weekly health screener.• Masks required for ages 10 and up, as noted by Governor's order.• Monitoring of symptoms in the classroom.• Campus monitoring of absences and illnesses.

LEVEL YELLOW

Moderate COVID-19 Impact on Schools
Focus: Evaluate mitigation efforts.

Learning Modes	Continue to offer remote and on campus options, as required by TEA. See district website for more information regarding On Campus & Remote instruction.
Operations & Custodial	<ul style="list-style-type: none">• Ensure that there are sufficient amounts of hand sanitizer, tissues, PPE, and cleaning supplies on each campus and classroom.<ul style="list-style-type: none">◊ Campus to establish and publicize protocol for refills.• Nightly cleaning, disinfection, and rotation electrostatic misting of classrooms and campus shared areas.• Encourage disinfecting practices with teachers for in-between custodial visits.• Encourage students to clean their areas.• Increased disinfection of high-touch surfaces throughout the day including, but not limited to, doorknobs, light switches, keyboards, mice, etc.
Campus Operations	<ul style="list-style-type: none">• Evaluate the need for increased social distancing measures.• Frequent reminders to students regarding hand-washing and hygiene practices, throughout school day.• Ensure student desk placement allows for as much distancing as possible.• Make a plan for reducing the number of students in common areas, such as morning holding rooms, gymnasiums, cafeterias, libraries and halls.• Reduce use of shared supplies. Ensure all shared supplies are cleaned between uses.• Consider holding extracurricular activities in a virtual format, if possible.
Health & Safety	<ul style="list-style-type: none">• Students & staff self-monitor and complete weekly health screener.• Masks required for ages 10 and up, as noted by Governor's order. Masks are high encouraged for students under 10.

LEVEL ORANGE

Significant COVID-19 Impact on Schools
Focus: Adjust mitigation efforts.

Learning Modes	<ul style="list-style-type: none">• Continue to offer remote and on campus options, as required by TEA.• Prepare to pivot<ul style="list-style-type: none">◊ Send parents warning email, regarding impact level.◊ Distribute technology or other at-home learning materials needed to provide instructional continuity.◊ Relay reminders about remote learning resources<ul style="list-style-type: none">■ Lunch pick up■ Tech support webpages■ Share schedules and expectations for logging in, participation, and attendance
Operations & Custodial	<ul style="list-style-type: none">• Continue nightly cleaning and disinfecting practices and electrostatically mist the entire campus.• Increase daily cleaning practices of high touch points and multi-class areas, such as gyms, cafeterias, libraries, secondary classrooms, etc.• Reduce campus access to only necessary maintenance work.
Campus Operations	<ul style="list-style-type: none">• Decrease, where possible, classroom changes (PK-4), such as:<ul style="list-style-type: none">◊ Have teachers move classrooms, opposed to students, if necessary.◊ Bring library books to students and/or encourage students to bring books from home.◊ Art and music in classroom, computer utilizing a 1:1 Chromebook in classroom• Decrease group work that requires close proximity.• Eliminate use of any shared supplies.• Increase efforts to reduce crowding at arrival, dismissal, and passing periods.• All extracurriculars to be approved by administration.
Health & Safety	<ul style="list-style-type: none">• Self-temperature checks and self-monitoring by teachers and staff, daily.• Masks required for ages 10 and up, as noted by Governor's order. Masks are strongly recommended for students under 10 while on campus. Masks are required on buses for all ages, with certain exceptions.• Increase scheduled hand-washing and hand sanitizing practices.

LEVEL RED

Severe COVID-19 Impact on Schools
Focus: Close campus for contact tracing & reset practices.

Learning Modes	<p>Pivot to Remote Learning for 5 school days. The purpose of the closure is to complete an intensive contact tracing protocol to identify the classrooms/students/staff who need to fulfill the suggested quarantine.</p> <ul style="list-style-type: none">• Teachers and staff report to campus, unless they are in isolation due to a positive COVID-19 test or quarantine due to first-contact exposure.• Students will participate in remote learning, unless they are too sick to participate.• All facilities are closed to students.
Operations & Custodial	<ul style="list-style-type: none">• Campus will be deep cleaned, including thorough disinfection of all spaces and equipment. This includes, but is not limited to desks, counter tops, computers, restrooms, athletic equipment, fine arts equipment, doors, all touch points, and carpet• Classrooms, office areas, and restrooms will continue to be cleaned nightly, as staff will be present.• Air filters will be replaced.• Eliminate unnecessary maintenance work during quarantine.
Campus Operations	<ul style="list-style-type: none">• Limit common areas to teachers and staff, including break rooms and workrooms.• No in-person meetings. Use virtual meetings when needed.• No athletics, band, or extracurricular activities may participate in games, meetings, or competitions of any kind.• PK-8 will be able to pick up lunches during an allotted time from their campus. 9-12 can visit one of the four established remote learning meal pick up locations. If the cafeteria staff at the PK-8 campus is in quarantine or isolation, then students may visit one of the established four locations.
Health & Safety	<ul style="list-style-type: none">• Students continue to fill out health screening form online for district monitoring. Five-day period may be extended, if necessary.• Self-temperature checks and self-monitoring of symptoms by teachers and staff, daily.