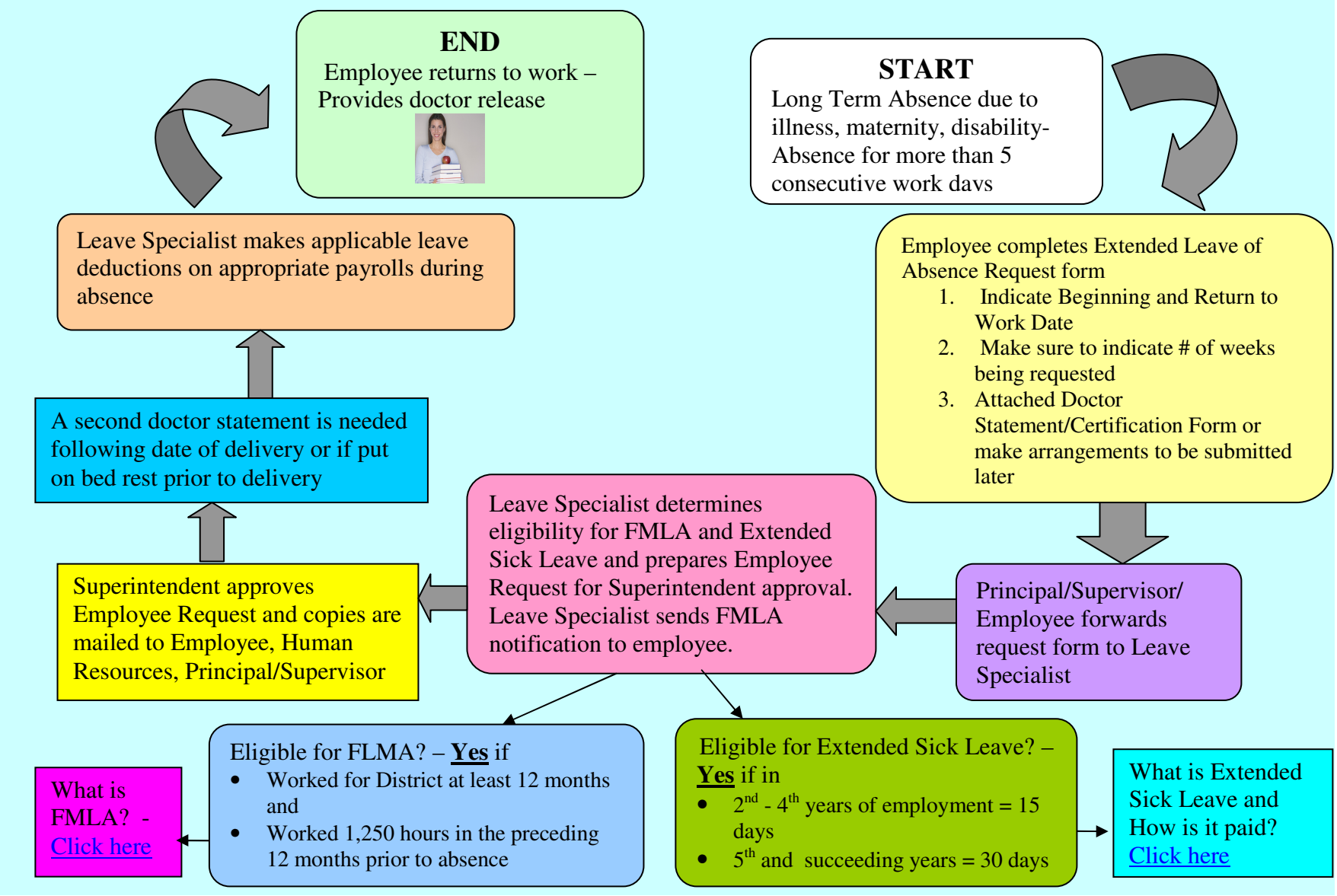
EXTENDED LEAVE PROCESS



Revised 08/2009