

## WYLIE ISD MEDICATION POLICY

### Information for parents

**Prescription medication** will be administered to a student if:

- the medication is provided by the parent or guardian
- the medication is in a prescription bottle from a pharmacy and includes the student's name, physician, instructions for administration, and is not expired.
- the parent supplies a written request for the medication to be given which includes:
  - Student's name
  - Name of the medication to be given and reason for giving
  - Date of permission and the number of days the medication is to be given
  - Time the medication is to be given, if applicable
  - Signature of the parent/guardian

**Over-the-counter medication** will be administered to a student if:

- the medication is provided by the parent, is in the manufacturer's packaging, is not expired, and is labeled with the student's first and last name
- the parent supplies a written request for the medication to be given (see above for note details)
- The medication is given for **no more than 5 school days**. After that a note from the student's physician may be required for continued administration at school.
- Storage of medications that are not taken daily throughout the year will be limited to a two week supply.

All student medications will be kept in the school clinic with the exception of those students with asthma or severe allergies who are allowed by their physician and parent to carry their own asthma inhaler or EpiPen. Documentation of the student's competency to use their emergency asthma or allergy medicine is needed. The student's physician and parent must complete the proper form and return it to the clinic prior to the student carrying their asthma/allergy medication at school.

Medication should be scheduled to be given at home by the student's parent/guardian whenever possible.

Students will not be called out of class for "as needed" medications.

Sample medication provided by a physician can only be administered when the medication is accompanied by a written order for the medication from the student's health care provider AND written permission from the child's parent or legal guardian. The sample medication should only be given until a proper prescription can be obtained by the parent/guardian.

Herbal medications or dietary supplements provided by the parent will only be administered if required by the student's IEP or Section 504 plan.

It is the responsibility of the parent to take unused medication home. Any unused medication will be destroyed at the end of the school year. A new parent request for medication is required each school year.

Changes in medication directions can be received by telephone by the prescribing provider, but must be confirmed in writing within 3 days of the change. Legible faxed orders will be accepted.

Wylie ISD will not accept responsibility if a student develops a sudden drug reaction