

DRESS CODE FACULTY/STAFF

Faculty and staff members are expected to dress in a professional and appropriate manner. Proper grooming and attire have a positive impact on the teaching and learning environment.

The campus principal and/or supervisor will be solely responsible for initially interpreting and enforcing the faculty/staff dress requirements. Questions concerning dress requirements may be appealed as provided by Board Policy DGBA(Legal) and DGBA(Local).

Employees will be neatly groomed and dressed with clean and neat hair. Neatly groomed and dressed shall be defined as dress and grooming that is standard and conforms to local community and school district etiquette and decorum. Grooming and dress that will disturb, interfere with, or detract from the educational process will not be allowed. It is within these principles that WISD will enforce the following dress code items, specifically but not limited to:

	Acceptable	Non-Acceptable
All Professional Staff	<ul style="list-style-type: none"> • Dress professionally and take pride in your appearance (clothes should be clean and pressed) • Sport coats/jackets/sweaters <u>(denim jackets are not allowed)</u> • Buttoned shirts or blouses • Dress shirts or blouses • Polo or golf style shirts • Turtlenecks • Belted slacks/pants if loops visible • Appropriate undergarments • With regard to sleeve length, sleeveless or cap-sleeved shirts and tops are only acceptable for the workplace when worn under a jacket or a shirt-jacket at all times. • Acceptable footwear includes dress shoes or casual shoes, such as leather-like suede or loafer styles. Boots are also acceptable. Tennis shoes and/or athletic shoes should be coordinated with professional dress. 	<ul style="list-style-type: none"> • Torn/ripped faded clothing • Denim (jeans, jackets, shirts, skirts, and dresses); This also includes colored denim (Jeans are only acceptable on days designated by the principal as student/faculty spirit days, and are expected to be worn with spirit shirts. Be sure that jeans worn to the work place fit appropriately, are not torn or overly faded and do not show signs of excessive wear) • Leather and / or spandex pants / skirts / dresses • Cargo/carpenter pants • Shorts (Shorts should only be worn in P.E. or athletic classes; coaches are to be in professional dress while in the regular classroom.) • Wind-pants/warm-ups (Wind-pants / warm-ups should only be worn in P.E. or athletic classes; coaches are to be in professional dress while in the regular classroom.) • T-shirts • Overalls • Visible undergarments • Backless apparel and exposed midriff • Visible tattoos • Any visible body piercing (ex. Nose ring, eyebrow ring, tongue ring) • Ear piercing is acceptable if not excessive • Shirts and tops that are not made to be worn out (i.e. shirts or tops with a tail) should be tucked in. • Casual sandals are not appropriate including Velcro and flip-flop type sandals • Flip-flops are not acceptable.

	Acceptable	Non-Acceptable
Men	<ul style="list-style-type: none"> • Collared shirts, such as polo style, oxford style or dress shirts • Banded-collar shirts • Full-length slacks/pants • Khaki pants • Socks worn with all footwear • Shirts should be worn tucked in • Acceptable sweater styles include pullover and cardigan styles • Although not required, men are encouraged to wear jackets and ties to work 	<ul style="list-style-type: none"> • T-shirts • Sweatshirts • Banded-Bottom shirts • Casual sandals are not appropriate • Flip-flops are not acceptable.
Women	<ul style="list-style-type: none"> • Dress/jumpers • Pants/Slacks • Pantsuits • Blouses/sweaters/knit tops • Clothing should convey a professional image by being coordinated, modest and appropriate for a business setting • Women may also wear pants that are at least mid-calf length if they are coordinated and/or a business pant suit, • Collared or uncollared shirts and tops may be pullover or button style • Split skirts that look like a skirt in the front • Skirts should be of a modest, professional length, falling at or just above the knee. Skirts or any clothes that are too tight, too short or too revealing are not appropriate for the workplace. • Appropriate shoes include dress shoes or pumps; leather-like, suede or loafer-style shoes; and boots • Closed-toed slide styles are also acceptable (open-toed shoe with a dress appearance and/or a dress heel is acceptable) 	<ul style="list-style-type: none"> • Leggings/stirrup pants • Capri pants and low-fitting, “hip-hugger pants are not appropriate for a business setting. • Dress/skirts more than 3 inches above kneecap • Spaghetti-strap dress/tops • Slits higher than 3 inches above the kneecap • Low cut/tight/revealing clothing • Casual sandals are not appropriate • Flip-flops are not acceptable.

The principal or supervisor may approve variations in the dress code for special situations such as field day, spirit day, workday, etc. and for those individuals whose responsibilities may necessitate an alternate form of dress, such as physical education teachers. Jeans may only be worn on a workday or a spirit day where students are allowed to wear jeans. Shorts may only be worn in the physical educational classroom and must be no higher than three inches from the top of the kneecap. Professional dress is always required in the classroom.