Official Transcript Request for:
Graduates & Non-grads of 2009 & prior –NOT for class of 2010*

*2010 grads will find a request form contained in their graduation packet or on line
* Current students should Request transcripts from the Registrar's Office.

To request an official transcript, print the form below, fill out the information and mail, email, or fax to: *(no fee required)*

WHS, Attn: Registrar
P.O. Box 490
Wylie, TX 75098
Fax # 972-442-1879
Pam.bogert@wylieisd.net

Last Name First name Middle Initial

Your Mailing Address City State Zip

( )

Last Name in high school-if different than above Daytime Phone #

_____-_____-_____ _____/_____/_____
Social Security # (optional) Date of birth (required)

Did you Graduate from WHS? _____Yes What Year _____

_____No When did you last attend: _____
Month/year

INSTRUCTIONS :

Note: State law requires that all requests are made in writing. Because of the confidential information contained on a transcript, ***it will not be faxed***.

_____ Number of Copies Requested

_____ Mail – as indicated below

_____Transcripts will be picked up by: _____Self or Designee_____
(name of person allowed to pick up)

Mail transcript to:

_____ Person Requesting, Name & Address same as above
_____ Other, as listed below

Name:_____ (University, Business, etc.)

Attn: _____

Address_____

City, State & Zip_____

Your Signature and Date:_____

PLEASE NOTE: ALL REQUEST WILL BE PROCESSED WITHIN 48 HOURS!